

A Regular Meeting of the Troy Library Board was held Thursday, November 13, 2003 at the Office of the Library Director. Joanne Allen, Chairman, called the meeting to order at 7:30 P.M.

**ROLL CALL**

PRESENT: Joanne Allen  
Lynne Gregory  
Brian Griffen  
Audre Zembrzuski  
Steve Zhang, Student Rep.  
Brian Stoutenburg, Library Director

ABSENT: Nancy Wheeler

The Pledge of Allegiance to the Flag was given.

Due to personal commitments, Wheeler was unable to attend.

**Resolution #LB-2003-11-001**

Moved by Zembrzuski

Seconded by Gregory

**RESOLVED, That Wheeler's absence be excused.**

Yes: 4—Allen, Gregory, Griffen, Zembrzuski

No: 0

**MOTION CARRIED**

**MOVED, TO APPROVE THE MINUTES OF THE MEETING OF OCTOBER 9, 2003.**

**Resolution #LB-2003-11-002**

Moved by Griffen

Seconded by Zembrzuski

**RESOLVED, That the Minutes of October 9, 2003 be approved**

Yes: 4—Allen, Gregory, Griffen, Zembrzuski

No: 0

**MOTION CARRIED**

Reviewed Agenda entries

**Resolution #LB-2003-11-003**

Moved by Gregory

Seconded by Zembrzuski

**RESOLVED, That the Agenda be approved**

Yes: 4—Allen, Gregory, Griffen, Zembrzuski

No: 0

**MOTION CARRIED**

**REGULAR BUSINESS**

Reviewed the Behavior Policy.

Resolution #LB-2003-11-004

Moved by Gregory

Seconded by Zembrzuski

**RESOLVED, That the Behavior Policy be approved.**

Yes: 4—Allen, Gregory, Griffen, Zembrzuski

No: 0

**MOTION CARRIED**

Reviewed the 2004 Library Closing Dates.

Resolution #LB-2003-11-005

Moved by Gregory

Seconded by Zembrzuski

**RESOLVED, That the 2004 Library Closing Dates be approved**

Yes: 4—Allen, Gregory, Griffen, Zembrzuski

No: 0

**MOTION CARRIED**

A Report was given regarding Bloomfield Hills residents being able to buy a non-resident card for \$100 per family for one year to use our Library and those in the Suburban Library Cooperative. The City of Bloomfield Hills will reimburse all of their residents who purchase a non-resident card, the \$100 fee. This has come about by

Bloomfield Hills and Bloomfield Township deciding not to renew their library services contract.

## **REPORTS & COMMUNICATIONS**

### **Director's report.**

The International Collection in Adult Services was moved to behind the Reference Desk giving it much more visibility and freeing up space in the Teen Resource Center. The Children's picture book area was rearranged to give a more open look and making access to materials easier. The upholstery bid for the study and some lounge chairs will be opened on December 3, 2003. The library was nominated by patrons for the State Librarian's Award for Excellence, and while we did not win this year we were in the top five.

### **Board Member comments.**

Zembrzuski said that Kathy Rice, Teen Librarian, had a nice group of people in the Teen area. She also asked if we could try a circulation station in the Youth Services department to alleviate traffic at the main circulation desk. Gregory reported that the Clinton-Macomb Library had its grand opening, that the SLC Board passed a policy on Patron Card Renewal, and that because he was elected Vice Chair of SLC, he will assume the Chairmanship next year. Gregory also reported that upgrades to SpamLion, for email protection have been installed, the SLC training center lab has been reconfigured, and that SLC will begin publishing a quarterly newsletter. Zembrzuski asked if something could be done with the look of the Friends Gift Shop as it appeared cluttered and confusing when open. All the Board Members agreed that the Birthday Book Club and the Memorial Book Program should be marketed more.

### **Friends of the Library.**

There was no report.

**Monthly Reports (October).** Circulation for the month of October compared with the same time period a year ago showed an increase of 12.0%. There was a decrease for the month in Patron visits by 3.3%. Program attendance was down 4.8% for the month. The number of library programs offered was down 2.4% for the month.

### **Staff Changes.**

None.

### **Gifts.**

Four gifts totaling \$70.00 were received.

### **Informational Items.**

November TPL Calendar

### **Contacts and Correspondence.**

19 written comments from the public were reviewed.

**Public Participation.** There was no public participation.

The Library Board meeting adjourned at 8:55 P.M.

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Joanne Allen  
Chair

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Brian Stoutenburg  
Recording Secretary